



Maxfield Public Library Trustee's meeting

Date: 1/7/2026

In attendance: Trustees: Dyrace Maxfield, Brianna Hemmah

Library Director: Kersten Matera

Trustee Maxfield called the meeting to order at 5:50 PM. Trustee Maxfield seated Brianna Hemmah as a voting member tonight.

Approval of December minutes tabled until February Meeting. Draft copy is available.

Director's Report

Hoopla still on budget.

New phones, VOIP system installed in children's room.

New thermostat installed in 1909 building.

Director Matera looked into 3 alarm companies. 1 has been eliminated due to the need for a cellular communicator for monitoring. Between the remaining 2, the Director suggests going with BK Systems.

Old Business and Housekeeping Items:

Meeting Room Policy vote tabled.

HVAC Repair completed.

Annual reports from Library Trustees and Director were completed and submitted to the town.

Staff training day moved to February

Job Posting: 10 resumes have been submitted/ Director will begin interviews next week.

Policy Review Scheduling: Finishing current policies then update older policies.

- **Policies for Telescope and Library of things will be combined**

Snow removal invoices, cost seemed much higher than expected. Dyrace will contact Jelley and Sons directly.

Treasurer's Report:

Motion made by Trustee Maxfield to transfer \$607.34 from Grant Fund to the Checking Account. Trustee Hemmah second. Motion passes by majority.

Public Comment: no comment

Trustee Maxfield made a motion to adjourn the meeting at 7:44pm. Trustee Hemmah seconded the motion. The motion passed.

Next Meeting: Wednesday, February 12, 2025 at 5:45 at the Maxfield Public Library.

Minutes submitted by Dyrace Maxfield