



**DRAFT**

**Maxfield Public Library  
Trustee's meeting  
Date: 11/13/2023**

**In attendance: Trustees: Dyrace Maxfield (Chairman), Elizabeth Moser (Secretary), Juliana Lawler (Treasurer), Christina Finemore (Youth Services Librarian), Emily Fay (Director), Madeline Osborn & Michael Courtney (Town Lawyers)**

**Members of the Public in attendance: Natasha Perron, Kay Doyon, Jessica Charland, Brenda Pearl**

At 1:30 pm Dyrace Maxfield called the meeting to order.

**Public Session to Review and Amend Proposed Library Budget**

- Discussion of increasing Christina Finemore's salary- attach supporting paperwork provided by Christina Finemore to justify the increase.
- Motion made by Dyrace Maxfield to increase Christina Finemore's salary to \$47,000, Juliana Lawler seconded the motion, and passed unanimously.
- Discussion regarding increasing wages of part time staff. Director Emily Fay would like to increase to .75, 1.00, and 1.25 based on reviews as opposed to a percentage increase.
- Motion made by Dyrace Maxfield to increase the proposed budget to \$74,000 for part time staff. Juliana seconded and all approved.
- Dyrace discussed increasing program funding to \$6,000. Emily stated that she did not know if it would be necessary given library size to increase it \$2,000. Emily proposed \$5,000.
- Dyrace moved to amend the motion from the last budget discussion to accept the budget in order to change the programming budget line to \$5,000. Juliana seconded and all approved.
- Dyrace made a motion to amend library passes line to \$2650, Juliana seconded and all approved.
- Emily presented the contract for snow removal. Motion made by Dyrace Maxfield to accept the snow removal contract as presented by Emily Fay, Director. Juliana seconded the motion, and all approved.
- Dyrace made a motion to go into non-public session under RSA 91-A:3 IIa at 2:10 pm to discuss the Library Director's contract and discuss improving communication between Director and Trustees, voted unanimously to go into non-public.
- Dyrace made a motion to go back into public session at 3:37 pm and the motion was approved unanimously. Dyrace made the motion to seal the non public meeting minutes and the motion was approved unanimously..
- Dyrace made a motion to adjourn the public meeting at 3:39 pm, Juliana seconded, all approved.
- Our next Library Trustee Meeting date is to be determined.

Submitted by Trustee Elizabeth Moser on 11/17/23.